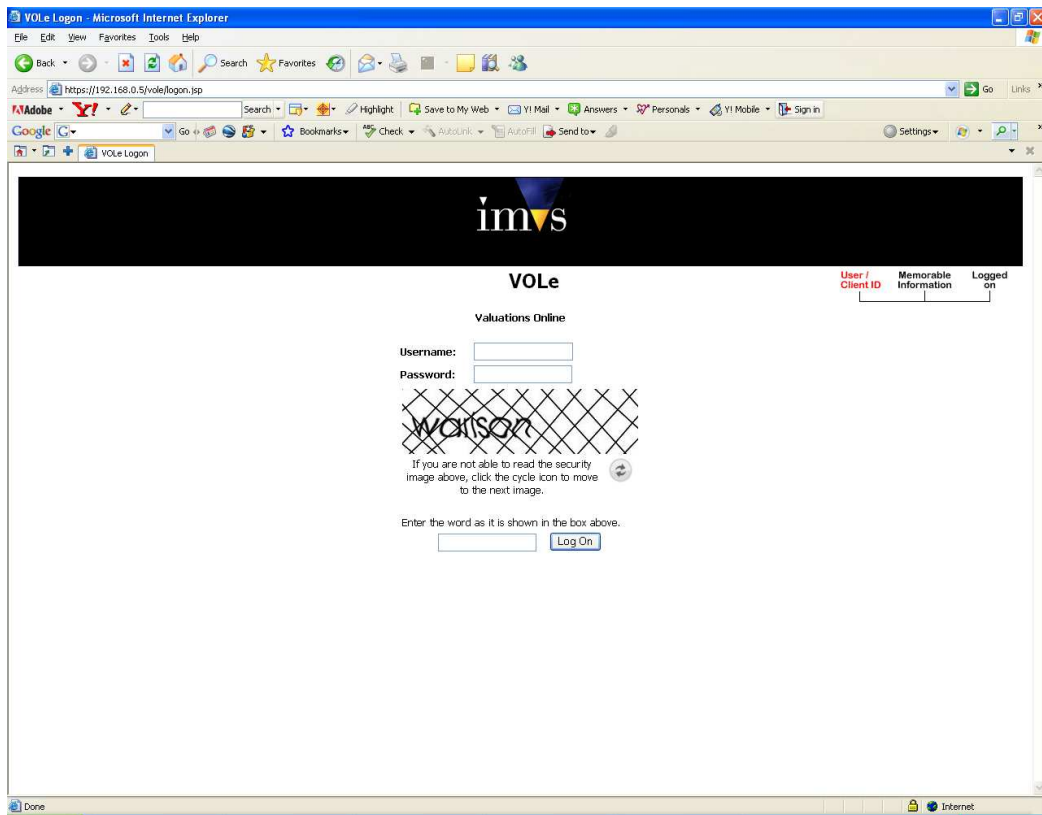


Online Valuation Service

- Visit the main Nexus website at www.nexusifa.co.uk
- Click on the “Investments” tab on the horizontal menu at the top of the page
- Click on “Portfolio Valuations” on the Right hand vertical menu
- Click on “Whitechurch Discretionary Fund Valuations” in the centre of the page
- At login screen

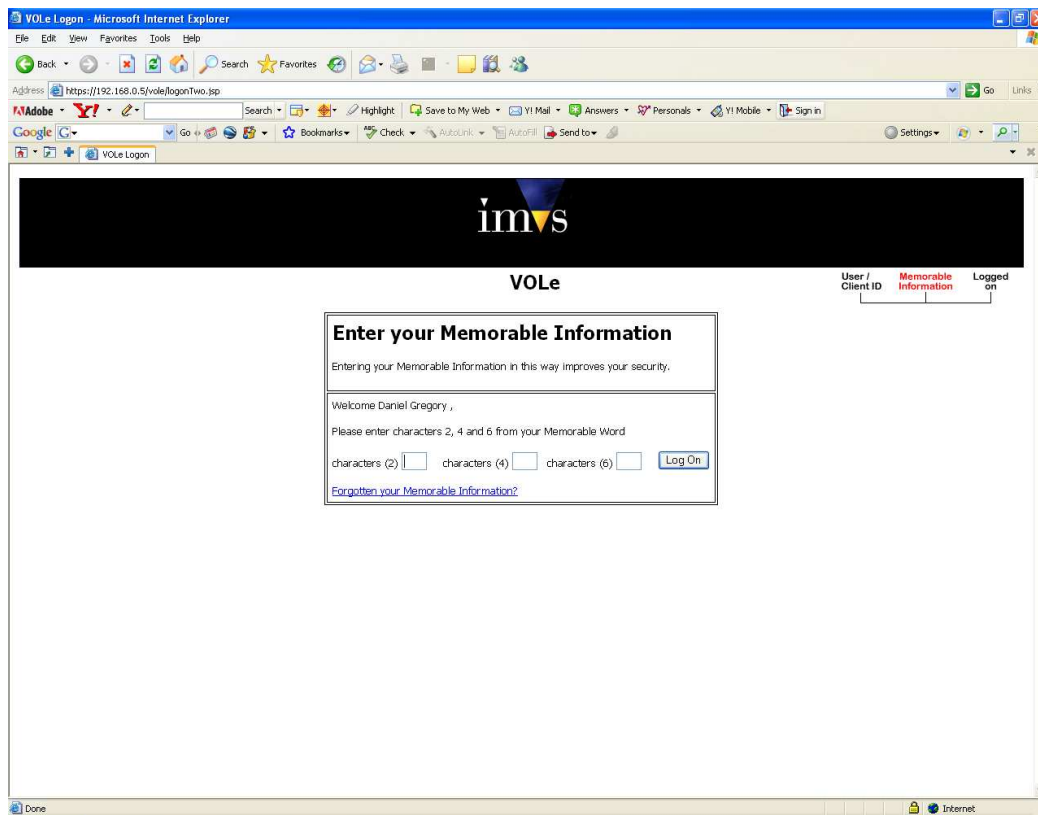
Type Username
Password (this can be changed after initial login and is case sensitive)



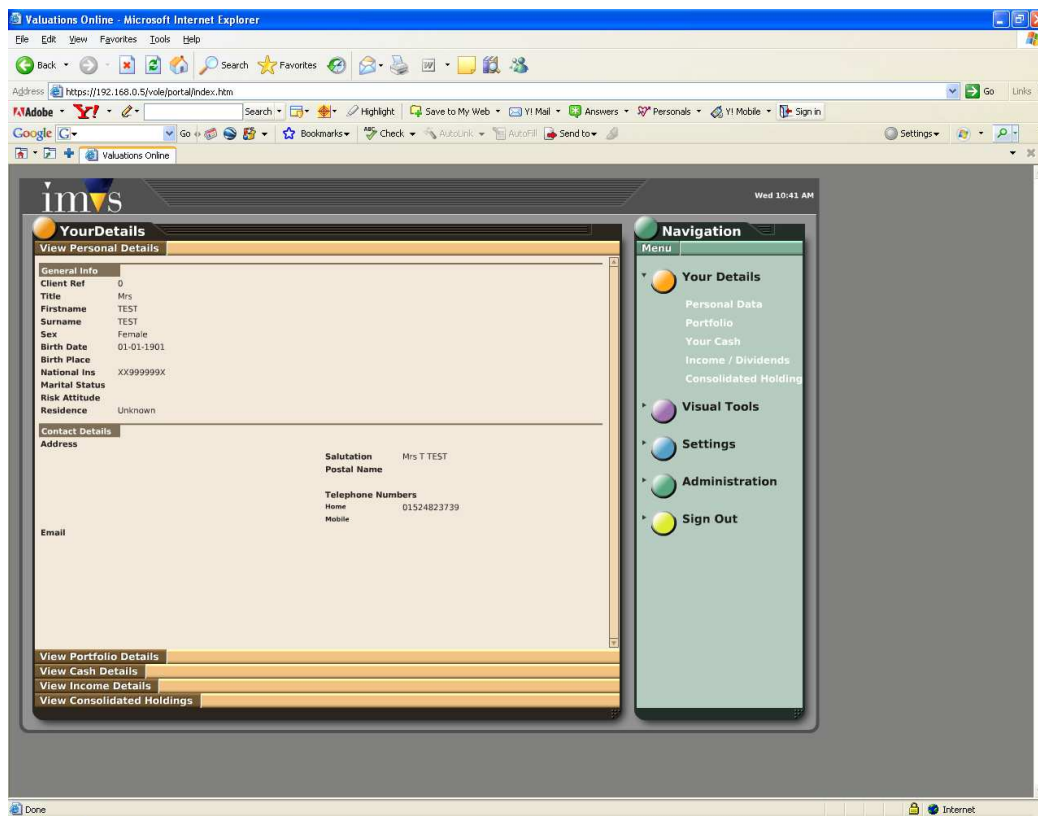
- You will then be asked to type in the word shown in the box

- At the next screen you will be asked for your client reference number and your date of birth
Please note that your client reference number will be detailed on the top of the letter giving details of your username and password and may contain a letter as well as numbers.

- You will then be asked to provide a memorable answer – this will be blank at the first visit and you will be prompted to create a new one – this must be remembered for future visits.



- Once in the system your personal details will be shown on the left of the screen and a number of options are listed along the right.
- All information can be obtained by using the options available within the 'Navigation Bar'
- From the options on the right of the screen you can access valuations of your accounts, look at cash histories, income details etc..



- To log out of the system click on the Sign Out button.